

Alice Housing

(W. Williams Non-Profit Housing Association)

Annual Report

April 1st, 2000

-

March 31st, 2001

Alice Housing would like to thank the following for their support:

Canada Mortgage & Housing Corporation	Metro United Way
Nova Scotia Dept. of Community Services	Halifax Regional Municipality
Nova Scotia Dept. of Housing & Municipal Affairs	Metropolitan Regional Housing Authority
IWK Grace Health Care Foundation	Sisters of Charity, Halifax
Maritime Life Assurance Company	The Edwards Family Charitable Foundation
IBM Canada	Royal LePage Real Estate Services Limited
Merrick Holm Barristers & Solicitors	MTT Mobility
Alice Housing's Christmas Angels	HMCS Charlottetown
Alliance Security Systems	Voluntary Sector Network Support Program
Zellers Inc.-Friends of the Family Program	Environment Canada
Dartmouth General Hospital	QE II Health Sciences Centre
Atlantic Superstore	Futura Club
Zonta Club of Halifax	Maid Marion I. O. D. E.
Grace Chapel	Grace United Church
Bedford United Church	Woodlawn United Church
Christ Church ACW	Saint Andrews C. W. L.
First Baptist Church	WTCC
The Daily News	Metro Food Bank
Nova Scotia Liquor Commission	Halifax Herald Limited
Halifax Women's Network	Royal Bank
Proctor & Gamble	Halifax Regional Police
Teddies for Tragedies	Sears Canada Inc. - Fresh Start Project
Bust Out Productions	HRDC, Supporting Communities Partnership Initiative
Canadian Women's Foundation	Nova Scotia Power
Moms to Moms	Harold Crabtree Foundation
Health Canada	Sobeys
Dalhousie University	Beta Sigma Phi
Dartmouth Sportsplex	Keane Canada
F. K. Morrow Foundation	Harlequin Enterprises Ltd.
Office of the Minister, Dept. of Transportation and Public Works	Flemming Foundation
Elms Glade II	7 th Avenue Boutique
Bank of Montreal	Karen Smith Designs
The Concentrics Group	

And anyone else who may have been mistakenly excluded from this list.

Alice Housing would also like to sincerely thank everyone who has supported us through in-kind and monetary donations and by participating in our various fundraisers.

Agenda
Annual General Meeting
August 8, 2001

1. Welcome
2. Review Agenda
3. Motion to Approve Minutes from Annual General Meeting on August 9,2000
4. Co-Chair Report
5. Tendering of Reports
 - Nominating Committee
 - Executive Director
 - Family Counselling Program Report
 - Personnel
 - Fundraising and Related Activity Report
 - Financial Report
6. Motion to Approve Reports
7. Motion to Approve Auditors
8. Motion to Adjourn

Mission Statement

Alice Housing offers hope for women and children to begin a new life away from family violence by providing a safe and supportive community as they rebuild their lives.

Philosophy

Alice Housing believes that every person has the right to live without fear of physical, psychological, emotional or sexual abuse; that all people should have equal opportunity to develop their potential to live full and rich lives; that children have the right to grow up without terror and without fear from the very people who are supposed to protect them from harm; and that all people have the right to decide for themselves the direction their lives will take, according to their own personal values and needs.

Background Information

Alice Housing's mandate is to provide housing for women and children who are survivors of abuse, but it does much more than that. Women often remain in abusive situations because they lack not only housing, but also family support, financial, and emotional resources. Alice Housing offers a supportive environment in which healing can begin and women can make positive changes in their lives and the lives of their children.

While first-stage housing responds to short-term emergencies, Alice Housing provides safe and secure housing for an extended period. During this time women who are mentally and physically recovering as a result of their abuse can make the transition from an emergency shelter to a permanent home and independence. By providing affordable housing, supporting the women through the difficult transition stage and helping facilitate the empowerment of their families, Alice Housing offers women and their children an opportunity to overcome the devastating effects of violence, to deal with the past, to address the present and to plan for their future.

Once the healing has begun, and the women and children begin to move away from the chaotic and threatening existence of their former lives, personal issues such as trauma and recovery, unresolved grief, emotional and economic abandonment, low self-esteem and compromised life-coping skills are addressed in cooperation with the support of staff at Alice Housing. As the varied and individual needs of the women are clarified, a process of accessing appropriate community and agency services is initiated. The women are provided with information and supported in their search for education, employment training and self-help groups. This road to empowerment often leads the women to seek compensation, justice and protection through the provincial justice system to obtain full custody of their children, obtain restraining orders and lay charges against their ex-partners. Alice Housing supports these efforts and advocates on the women's behalf.

Objectives

1. To provide safe, non-judgmental housing for women, with or without children, leaving abusive situations who have identified their own need for on-going support and counselling.
2. To increase women's well-being and self-sufficiency.
3. To provide women and children the support and counselling needed to recover from the effects of abuse and trauma.
4. To decrease the chance that women and children will return to abusive households.
5. To ensure that women and children feel safe.
6. To ensure that women and children are no longer living in abusive environments.
7. To provide the opportunity for women to develop increased positive coping skills, enabling them to deal with a variety of personal issues and become aware of the cycle of abuse.
8. To provide women with safe, affordable housing so that they do not have to make the difficult decision between remaining in abusive relationships or becoming homeless.
9. To provide children with the opportunity to heal from trauma in a safe environment.

One Woman's Story

Homeless and feeling very alone, I met with the present Executive Director who offered me a home with Alice Housing. I was so happy to be in a protected, safe place. It had been many years since I felt that way, being emotionally stuck in the trauma of post abuse.

The year with Alice Housing, and the therapy I received here, has enabled me to let go of the past and move-on in my life. I feel free in spirit for the first time in 20 years.

I've started a business and have recently moved out of the supportive cushion of Alice Housing. My family and I thank you for all your help in us becoming a family again and healing the wounds carried.

Thank you.

Respectfully Submitted,
Ex-tenant of Alice Housing

Nominating Committee Report

The following members have agreed to offer for re-election to the 2001/2002 Board of Directors:

Gail Gatchalian
Michelle Brigley
Kara MacNeil
Nancy Neil
Cathy Crosby
Bette Tetreault
Suzie Dech

The Nominating Committee has screened the following applicants and is pleased to present them to the Annual General Meeting:

Faithe Slayter
Cindy Crowell
Denise Gouin
Tara Larose

Motion: "On behalf of the Nominating Committee, I move that the following individuals be accepted to serve on the 2001/2002 Alice Housing Board of Directors"

Gail Gatchalian	Michelle Brigley
Kara MacNeil	Nancy Neil
Cathy Crosby	Bette Tetreault
Suzie Dech	Faithe Slayter
Cindy Crowell	Denise Gouin
Tara Larose	

Respectfully Submitted,
Kara MacNeil
Nominating Committee

Co-Chair's Report

As Co-Chair of Alice Housing's Board of Directors, I am pleased to report that Alice Housing has enjoyed a level of stability over the past year that has allowed the agency to improve the services it provides to women and children fleeing abusive situations and to become more proactive and creative in the delivery of those services.

Thanks to the dedication and skill of the Executive Director of Alice Housing, Angela Power, Alice Housing met and exceeded its fundraising goals this past fiscal year. The funding highlight of the year was the receipt of funding from Human Resource Development Canada ("HRDC") through its Supporting Communities Partnership Initiative. The HRDC funding has allowed Alice Housing to expand the services it provides. For example, the funding has been used to develop a resources library, and to hire two new staff in February of this year.

Rhonda Brophy was hired to deliver Alice Housing's Family Counselling Program. Rhonda provides individual counselling to the women, youth and children, as well as group counselling to families. Thanks to Rhonda, more women and children have access to counselling through Alice Housing. Rhonda also provides court accompaniment to the women of Alice Housing

Frances Blair was hired as Alice Housing's Administrative Assistant. Frances ensures the smooth operation of Alice Housing's buildings. She is responsible for all repairs and tenant issues. For example, Frances has ensured the installation of new bathtubs, best locks and fire inspection repairs in Alice Housing's units, enhancing both the security of the buildings and the dignity afforded to Alice Housing's women and children. She has also initiated a painting schedule for the apartments. Although Alice Housing provides housing to women and children fleeing abuse, Alice Housing feels it is important to provide those women and children with clean, fresh apartments in good repair.

Alice Housing's Program Assistant, Kimberley MacLean, who had a number of years of experience with non-profit agencies, had been hired on with Alice Housing last fall. Kimberley supports Angela in her administrative and fundraising duties. Kimberley has been extraordinary in organizing both Angela and the Board. Her numerous community contacts have benefited Alice Housing greatly, as has her development of positive relationships with Alice Housing donors.

In general, the addition of two new staff persons, made possible by the HRDC funding, has allowed Angela to focus on the future of Alice Housing and the quality of the services it provides. Although Angela continues to carry a counselling caseload, Rhonda is now responsible for most of the counselling. Frances has taken over from Angela virtually all responsibility for repairs and tenant issues. As a result, Angela has been able to focus her skills and talent on ensuring a stable funding base for the continued operation of Alice Housing, and developing a strategic plan for the future of Alice Housing. Angela now has more time to attend meetings and develop liaisons with other agencies in the community, and has thereby greatly increased the profile of Alice Housing in the community. The increase in staff has also allowed Angela to

develop policies and improve the professionalism of the delivery of services. For example, referring agencies are now required to complete a form via telephone in order to provide Alice Housing with critical information concerning prospective tenants, and prospective tenants are now provided with a thorough interview. The quality of Alice Housing's services has, in general, been significantly enhanced thanks to the addition of two new staff persons.

With the benefit of four staff people, the staff of Alice Housing enjoy increased security in the office. If one staff person is away from the office for some reason, there is no need to close the drop-in centre services, as may have been the case before. The drop-in centre is an important service for Alice Housing's women and children, allowing them to have something to eat, take a look at recent donations, and talk to any of the available staff members. The increase in staff has also allowed each staff member to move from dealing with day-to-day crisis, to being more proactive and creative in the services that they deliver. As well, all staff have been cross-trained, allowing for increased continuity and quality in the services that Alice Housing provides. Staff members also enjoy more support and have less potential for burnout now that there are four of them.

The increased stability of Alice Housing has also allowed the Board of Directors to focus more on the future of Alice Housing. The Board has four active committees, a Financial, a Nominating, a Special Events (formerly Fundraising) and a Personnel Committee. The Board attended a session on basic board development earlier in the year, and intends to pursue more advanced board development in the near future. Two board members also attended a Financial Management session for boards this year.

The Board of Directors cannot say enough about Angela's contribution to Alice Housing. The past year has seen Alice Housing take on a more positive and proactive direction. The Board of Directors are confident that Alice Housing will enjoy an even more successful year next year thanks to the contributions of Angela, Kimberley, Rhonda and Frances.

Respectfully Submitted,
Gail Gatchalian
Board Co-Chair

Executive Director's Report

Again, the year has been one of change. We have seen a change over in one staff position, the end of the Alice Works project and the crucial addition of two new staff positions. Alice Housing owns two apartment buildings and two duplexes. At any given time we have, on average, 17 women and 27 children living in our units. Property management with the assistance of Metropolitan Regional Housing Authority, intake counselling, fundraising and a Drop-in Centre are just an example of the tasks carried out by the Executive Director and Program Assistant when I began as Executive Director. It was difficult to be proactive in our program approach with only two staff, but due to funding through the Supporting Communities Partnership Initiative (SCPI) we were able to enhance our program components in February of this year.

During the past year, Alice Housing has provided safe housing and ongoing support to 26 women and 37 children. We also continue to provide support to any woman who is an ex-tenant of Alice Housing. This year the occupancy rate of our 17 units was 95.5 percent. This 4.5 percent vacancy rate is due to the fact that occasionally we have to leave a unit vacant for a short period of time to make necessary repairs.

During the fall, we said good-bye to Nadine Naas, Program Assistant and Lily Szeto, Children's Counsellor. Lily's contract came to an end in August and Nadine moved on to another employment opportunity. The Hiring Committee comprised of Board members Michelle Brigley, Bette Tetreault, and myself were successful in finding Kimberley MacLean for the position of Program Assistant. Kimberley brings to the agency a wealth of knowledge and we are pleased to have her as part of our team. I would personally like to compliment Kimberley on her ability to handle our Christmas season.

This year we had one social work student placement, Alison Wheeler, and one co-operative student placement, Heather Stone. Heather and Alison provided much needed support to staff at Alice Housing who constantly have to prioritize their workload. Staff were able to take some training to keep skills fresh, such as crisis intervention training and solution focused intervention training.

When the contract position of Children's Counsellor for the Alice's Kids Project ended in August, women continued to receive counselling; however, we were unable to provide adequate counselling which met the needs of the children at Alice Housing. In January, we received word that Alice Housing would be receiving funding through the Supporting Communities Partnership Initiative (SCPI). In February, we hired Rhonda Brophy as Family Counsellor. Rhonda's background is in social work and her expertise lies in dealing with issues of abuse with women, children and youth. We have now re-implemented the Alice's Kids Project under a new name - the Family Counselling Program. Services include individual counselling for women of Alice Housing, individual counselling for children and youth, and group counselling sessions for the women and their children to work on family issues and court accompaniment.

SCPI funding has also allowed us to hire Frances Blair as Administrative Assistant. Her employment history includes many years working in a second-stage housing agency and in her capacity at Alice Housing she is dealing with property management, tenant issues and assisting women in finding appropriate housing after they leave our apartments. We attempt to get empty apartments ready quickly because we recognize the critical decision a woman has made to move into safe housing. It is a constant struggle to provide housing quickly for clients on our referral list.

The addition of these two staff positions has allowed me more time to look at strategic planning for the agency in areas such as fund development and program planning. As a Metro United Way agency we report on our program outcomes and we have had the opportunity to develop excellent measuring tools to assess the effectiveness of our programming. We have developed an interview, which is administered to women six months after they arrive, as well as a more comprehensive exit interview questionnaire when women leave Alice Housing.

As many supporters of Alice Housing are aware, three years ago we began a project called Alice Works. Through funding from Community Services and the Women and Economic Development Consortium the aim of this project was to assist low-income women in developing economic self-sufficiency with the intent that the project become a worker owned cooperative business at the end of the three-year period. Alice Works' participants engaged in producing and marketing several lines of high quality handcrafted canvas products. The project had office space in Dartmouth, where production occurred. Products were sold both wholesale and through direct retail at local craft shops and at an outlet operated in Alderney Landing. Alice Works was successful in allowing participants who entered the project with multiple barriers to employment and self-sufficiency, to experience marked advances in their self-esteem, self-advocacy, life and employment skills. Twelve participants were involved in the project since its' beginning.

After consultation with stakeholders, the Board of Alice Housing and PCF/GTA Research it was decided that it was not feasible for the project to become a worker-owned business. Alice Works therefore ended in December 2000. At this time the project included five participants and one project manager. During the closure process all five participants received basic sewing equipment and any remaining material and inventory. They were also give assistance with resumes, reference letters and coaching for a job search. I would like to thank Dawn Howell, the project manager for her hard work and dedication to Alice Works.

The end of the fiscal year March 31, 2001, marked the one-year anniversary for me as Executive Director. If this year is any indication I will be noting many more anniversaries in future Annual Reports. Throughout this year, I have experienced the sincere kindness of community members who want to support women in their efforts to leave unhealthy living situations, by offering donations in the form of clothing, household items and financial contributions, so that the women's new apartments in Alice Housing can become homes. I am proud to know and work with the staff of Alice Housing who are dedicated to offering ethical and compassionate service to our clients. I am pleased that my employers, the Board of Directors, continuously offer their support to me and ensure that our agency adheres to its mandate. On a daily basis I feel privileged that

the women who live in Alice Housing share with me their life stories, their pain and allow me to witness their healing.

Respectfully Submitted,
Angela Power
Executive Director

Family Counselling Program Report

In September 1999, Alice Housing received funding through the External Grants Program of the IWK Grace Health Centre Foundation. In conjunction with funding from the Department of Justice Community Mobilization Program as well as the agency's fundraising efforts, Alice Housing was able to offer *Alice's Kids - Rebuilding a Safe Home Project*. This project, which ran until August 2000, aimed to provide quality counselling and support services for the children and youth of Alice Housing that address their specific needs. Alice Housing believes that by intervening and counselling these children, we can proactively address those issues that lead to problem behaviors.

From April 1, 2000 to August 31, 2000, *Alice's Kids - Rebuilding a Safe Home Project* provided direct services to the mothers and children of Alice Housing. According to the specific needs of the families, we provided thirteen (13) family counselling sessions with parents, siblings and children. We also conducted thirty-three (33) counselling/consulting sessions with mothers and forty (40) counselling sessions with children/youth. Of these sessions, twenty-six (26) took the form of home visits.

Alice's Kids - Rebuilding a Safe Home Project also focused on promoting a sense of community among mothers through group meetings. We also facilitated the participation of children in mainstream community events as well as working with schools to address the specific and unique academic needs of the children of Alice Housing. From April 2000 to August 2000, the child counsellor attended 8 meetings advocating for the academic and recreational needs of children.

From September 1, 2000 to January 30, 2001 *Alice's Kids - Rebuilding a Safe Home Project* was not in operation as Alice Housing sought new sources of funding to resume the project. This funding was eventually provided through Human Resource Development Canada's Supporting Communities Partnership Initiative (SCPI). With the support of SCPI, Alice Housing was able to re-establish a family counselling program in February 2001. This program includes services previously provided by the *Alice's Kids* project, as well as enhanced services for families.

The *Alice Housing Family Counselling Program* provides advocacy, counselling and support to the women and children of Alice Housing. This program operates on empowerment principles of counselling and thus takes its guidance from the self-identified needs of the families it seeks to support. Alice Housing believes that a supportive environment that facilitates healing allows women to make positive changes in their lives and the lives of their children. We also believe that working with children who have experienced abuse, to give voice to their feelings and learn new ways of solving problems, encourages a life without violence.

The first week of the *Family Program* was largely dedicated to creating a space conducive to working with people of all ages. To achieve this, Alice Housing staff and tenants were mindful that children need to have a space to play and the tools to express themselves. Therefore, this

area includes toys, stuffed animals, crayons, a blackboard and other child-friendly tools. A somewhat separate area for youths and adults was created by the strategic placement of furnishings and artwork. This area allows people to feel that though they are entering a child friendly program, it is not exclusively child centered. .

The Family Counsellor also began attending meetings of the Metro Interagency Committee on Family Violence, thus, reaffirming our proactive position in the professional community. Alice Housing now has an on-going presence on this Committee that facilitates our relationship with other service providers and ultimately enhances service to tenants and the community at large. This not only facilitates our relationships with other agencies, it also offers the opportunity for regular in servicing on Family Violence interventions

In order to ensure our services are truly responsive to the needs of the woman and children of Alice Housing, a mail-out survey was sent to all tenants. The purpose of this mail out was to inform tenants of the renewal of the *Family Counselling Program* and to invite their input into the specific services they would like to see Alice Housing offer to them and their children. The survey also inquired into the obstacles families face in getting services such as childcare, transportation and scheduling. Less than two weeks after the initial mail out, we received responses from over a third of the tenants. The results of this survey will be used to inform upcoming programming and to address the barriers families face in receiving service.

The Family Counselling Program has also made contact with other community agencies to ensure we do not duplicate services and to maximize our understanding of other agencies. In February and March 2001, we contacted Phoenix Parent Support, Bryony House, Community Services Prevention Program, Spryfield Community Centre, Supreme Court - Family Division and Wentworth Parent Resource Centre, to name a few.

In February 2001, *The Family Counselling Program* conducted a literature review of programs across Canada that support women and children who have experienced violence. As a result, we have compiled an extensive list of resources that offer knowledge, direction and direct programming on the following issues:

- healing for women who have experienced abuse,
- healing for children who have experienced abuse,
- parenting skills for single mothers of children who have experienced abuse and
- breaking the cycle of violence for adolescents who have experienced abuse.

We now have an extensive resource library on issues affecting families recovering from violence. This library allows the Family Counsellor to be current and well informed in her therapeutic intervention. Moreover, by allowing providing tenants with the use of this library, we are providing families the opportunity to explore their experiences with the use of supportive and guiding literature.

The Family Program has also begun work on promoting a sense of community among the families of Alice Housing. We organized a Family Dinner in celebration of International Women's Day and

look forward to planning more events for the families of Alice Housing and we see them as a tool for creating community as well as breaking the isolation which is so much a part of the experience of families recovering from violence.

The Family Program has also been working to facilitate family participation in the community as well as to make the community aware of our work. Thus far we have secured family passes to both the Dartmouth Sportsplex and the Woodlawn YMCA. We are also negotiating with other service providers to assist us in providing self-care opportunities to women. Further, *The Family Program* advocates with other community agencies at the direction of tenants. The program has advocated with the medical community for the health needs of women as well as with Community Services for the financial needs of women and their families.

The Family Program has been providing direct support to the families of Alice Housing. We have been able to provide emergency food vouchers and transportation tickets to families in immediate need. *The Family Counselling Program* continues to respond to the emotional needs of women and their children. Since the program's renewal in February 2001 to March 31, 2001, there were three (3) support meetings with former residents, nine (9) family sessions, twenty six (26) individual sessions with women, ten (10) home visits and three (3) individual meeting with an adolescent. Using empowerment philosophy, these sessions have focused on support for current and historical issues, healing from physical, emotional and sexual abuse, life skills and problem solving, parent support and housing planning. In addition, the Family Program has accompanied two (2) women to Family Court for support of custodial issues.

As the *Family Program* continues to build relationships with tenants and their children, deconstruct the fear some tenants experience with letting new people into their life and address issues of trust, families become more willing to participate in the *Family Counselling Program*. Alice Housing Family Counselling Program continues to strive for a respectful, non-threatening environment that is directed by the needs of women. It is our hope that this framework will allow women and children to have an active and meaningful role in their healing.

Respectfully Submitted,
Rhonda Brophy
Family Counsellor

Personnel Committee Report

The Personnel Committee of Alice Housing has met several times over the last year to discuss and take action on the items listed below:

- Personnel Policy
- Evaluation of Executive Director
- Hiring of new staff
- Salaries of staff

On July 19, 2000, the Board of Directors motioned to approve and adopt a new set of Personnel Policies and Procedures. These policies and procedures have been effective since July of 2000.

In December of 2000 the Personnel Committee met to develop a staff evaluation tool used for the evaluation of Executive Director, Angela Power. This was a positive evaluation and the format of the evaluation tool will continue to be improved upon to fit with the needs of Alice Housing.

In February of 2001 Alice Housing received funding from Human Resource Development Canada, through the Supporting Communities Partnership Initiative, to hire two new staff members. Rhonda Brophy and Frances Blair were hired in February to act as Family Counsellor and Administrative Assistant respectively.

Also in February the Board of Directors approved the Personnel Committees recommendation for a raise in salary for both the Executive Director and Program Assistant.

The Personnel Committee has been available for consultation on any personnel related issues that have arisen over the year and will remain available for staff support when needed.

Respectfully Submitted,
Nancy Neil
Personnel Committee

Fundraising and Related Activities Report

We received core funding this year from the following: **Canada Mortgage and Housing Corporation, Nova Scotia Department of Community Services, and Metro United Way.**

This year our Mother's Day Appeal Campaign raised \$1,380. The Art Works art auction however was not held during the fiscal year 2000-2001. With the change of Executive Directors and staff, as well as several board members commencing terms, it was not feasible to form a committee and volunteer team to stage the event, and the decision was made by the board of directors to postpone the event until the 2001-2002 fiscal year. The Special Events Committee was struck, and includes the Executive Director, the Program Assistant, three board members and two volunteers.

Alice Housing was one of the beneficiaries of a local production of *The Vagina Monologues*, staged at the duMaurier Theatre in February 2001 to acknowledge V-Day. The proceeds of the production were shared by various agencies that provide services to women dealing with issues of violence and abuse. Alice Housing wishes to thank **Bust Out Productions**, which was responsible for the charitable event.

We received financial support from the **Sister's of Charity Halifax, Maritime Life Assurance Company, The Edwards Family Charitable Foundation, Zellers Inc, Futura Club, IBM Canada, IWK Grace Health Centre Foundation, Royal Bank, Beta Sigma Phi, Nova Scotia Power** through sales of a cookbook, **Sobeys** and the **Nova Scotia Liquor Commission**. We continue our partnership with **Royal LePage Real Estate Services Limited**. We also continue our partnership with **Merrick Holm Barristers and Solicitors**, who also provide items that women who first move into our apartments may require as well as gifts during special occasions for families throughout the year. **Sears Canada Inc./YWCA Canada** provided funding to improve our housing and vouchers for household items that were purchased at Sears. This year we received support from the **F.K. Morrow Foundation** and the **Harold Crabtree Foundation**. Both are new financial supporters of Alice Housing. We have recently received word that we will be receiving funding from a new supporter, the **Flemming Foundation**, in the new fiscal year 2001-2002.

In February, Alice Housing received funding from the **Supporting Communities Partnership Initiative** sponsored by **Human Resource Development Canada**. This funding has allowed us to add two new staff positions and increase our services to the women and children of Alice Housing.

Alice Housing continues to receive support from the **Nova Scotia Department of Housing and Municipal Affairs Shelter Enhancement Program**.

In addition to the generous cell phone and airtime package that we received from **MTT Mobility** last year they have now donated the use of a pager. Since staff often go to apartments alone to

deal with routine issues the pager and cell phone add a security feature for staff in the event of an emergency or safety concern.

Grace Chapel continues to provide wonderful experiences for mothers and their children through the camping weekend they hold for our families in the summer and they create positive memories again during Christmas when they hold a wonderful dinner and party for our families. The **Zonta Club** ensures that children at Alice Housing have the school supplies needed to begin September in a positive direction. **Mom's to Mom's** and **Alice Housing's Christmas Angels**, who represent so many caring individuals and companies that we simply call them angels, provide gifts and Christmas dinners for each of our 17 families as well as for past residents.

We continue to improve our programming features to meet the growing needs of our families. Our Drop-in Centre, which is accessible to both current and ex-residents, benefits greatly from the food we receive from the **Metro Food Bank Society's Metro Meals Program**. The **Atlantic Superstore** provides us with enough bread and baked goods to use for our Drop-in center and each of our 17 families.

Alice Housing would like to sincerely thank all the individuals, organizations, and businesses that supported us this year through in-kind and monetary donations and everyone who participated in fundraisers. THANK YOU.

Respectfully Submitted,
Cathy Crosby
Fundraising Committee Chair

Angela Power
Executive Director

Financial Report

According to the audited Financial Statements for the year ending March 31, 2001, Alice Housing showed a significant improvement over last year. We were able to overcome a \$33,000 deficit from last year and improve our financial status to a surplus position of \$50,000.

The Board made the decision to close a renovation reserve account placing the remaining \$1,200 in our general operational fund. Due to financial difficulties in the past years and because the account was appearing under funded by \$74,000, the Board felt it best to close the renovation reserve fund and discuss re-implementing a new reserve fund in the 2001-2002 fiscal year.

This will be the last statement that will include the Alice Works and Alice Kids revenue and applicable expenses. Both projects came to a successful close during this past year.

This move toward greater financial stability for Alice Housing is due to new sources of funding and improved financial management with regard to our rental properties. However, I believe that the credit belongs to our Executive Director, Angela Power, and her staff for their many tireless efforts to turn Alice Housing's bottom line around from a deficit to a more stable financial position as they enter the new fiscal year.

Respectfully Submitted,
Michelle Brigley
Treasurer

ALICE HOUSING
(W. WILLIAMS NON-PROFIT HOUSING ASSOCIATION)
FINANCIAL STATEMENTS
for the year ended March 31, 2001

LYLE TILLEY DAVIDSON

Chartered Accountants



AUDITOR'S REPORT

To the Members of Alice Housing (W. Williams Non-Profit Housing Association)

We have audited the balance sheet of **Alice Housing (W. Williams Non-Profit Housing Association)** as at March 31, 2001 and the statements of revenue, expenditures and surplus and cash flow for the year then ended. These financial statements are the responsibility of the association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as noted in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many non-profit organizations, not all sources of revenue, by their nature, are susceptible to complete verification by audit procedures. Accordingly, our examination of revenue was restricted to accounting for the amounts recorded in the books of the association and we were not able to determine whether any adjustments might be necessary to revenue, loss for the year, assets and operating surplus.

In our opinion, except for the effects of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves with respect to revenue as described in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the association as at March 31, 2001 and the results of its operations and changes in its cash flow for the year then ended in accordance with generally accepted accounting principles.

A handwritten signature in black ink that reads "Lyle Tilley Davidson".

CHARTERED ACCOUNTANTS

Halifax, Nova Scotia

July 24, 2001

ALICE HOUSING
(W. WILLIAMS NON-PROFIT HOUSING ASSOCIATION)
BALANCE SHEET
as at March 31, 2001

	2001	2000
ASSETS		
CURRENT ASSETS		
Cash - unrestricted	\$ 77,652	\$ 75,454
Accounts receivable	33,526	22,214
Inventory	-	6,000
Prepaid expenses	3,867	3,665
	<u>115,045</u>	<u>107,333</u>
CASH - RESTRICTED		
Replacement Reserve (note 3)	67,026	60,934
Renovation Reserve (note 4)	-	1,130
Alice Works	19	51,553
Security deposits	1,516	1,430
	<u>68,561</u>	<u>115,047</u>
CAPITAL ASSETS (note 5)	<u>264,068</u>	<u>279,063</u>
	<u>\$ 447,674</u>	<u>\$ 501,443</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 8,597	\$ 27,858
Deferred revenue - grants	-	79,219
Security deposits	1,516	1,430
Current portion of long-term debt (note 6)	13,299	11,686
	<u>23,412</u>	<u>120,193</u>
LONG-TERM DEBT (note 6)	<u>250,421</u>	<u>263,669</u>
	<u>273,833</u>	<u>383,862</u>
SURPLUS AND RESERVES		
REPLACEMENT RESERVE (note 3)	67,026	60,934
RENOVATION RESERVE (note 4)	-	75,092
OPERATING (DEFICIT) SURPLUS	<u>106,815</u>	<u>(18,445)</u>
	<u>173,841</u>	<u>117,581</u>
	<u>\$ 447,674</u>	<u>\$ 501,443</u>

Signed on behalf of the Board

_____ Director

_____ Director

ALICE HOUSING
(W. WILLIAMS NON-PROFIT HOUSING ASSOCIATION)
STATEMENT OF REVENUE, EXPENDITURES AND SURPLUS
for the year ended March 31, 2001

	2001	2000
REVENUE (schedule A)	\$ 97,713	\$ 90,578
EXPENDITURES (schedule A)	91,768	96,283
	5,945	(5,705)
OTHER INCOME		
Province of Nova Scotia	45,652	45,802
United Way	41,853	45,430
Donations and fundraising (net of related expenses)	33,155	30,631
Alice Works Project (schedule B)	120,630	129,619
Washers and dryers	1,851	1,535
Miscellaneous income	410	17,242
Alice's Kids Project	22,242	10,758
	265,793	281,017
INCOME BEFORE ADMINISTRATIVE AND OTHER EXPENDITURES	271,738	275,312
ADMINISTRATIVE AND OTHER EXPENDITURES		
Administration	1,580	1,265
Alice Works Project (schedule B)	100,836	129,820
Miscellaneous	6,830	8,217
Professional fees	5,152	7,790
Program expenses	4,069	6,011
Promotional expenses	-	468
Rent	9,234	8,719
Salaries and benefits	89,292	88,818
Telephone	2,446	1,894
Travel	2,131	714
	221,570	253,516
EXCESS OF REVENUE OVER EXPENDITURES BEFORE TRANSFERS	50,168	21,796
TRANSFER FROM RESERVES (note 3)	75,092	-
EXCESS OF REVENUE OVER EXPENDITURES (EXPENDITURES OVER REVENUE) FOR THE YEAR	125,260	21,796
OPERATING DEFICIT - BEGINNING OF YEAR		
As previously reported	(33,305)	(40,241)
Prior period adjustment (note 7)	14,858	-
As restated	(18,445)	(40,241)
OPERATING (DEFICIT) SURPLUS - END OF YEAR	\$ 106,815	\$ (18,445)

ALICE HOUSING
(W. WILLIAMS NON-PROFIT HOUSING ASSOCIATION)
STATEMENT OF CASH FLOW
for the year ended March 31, 2001

	2001	2000
OPERATING ACTIVITIES		
Excess of revenues over expenditures for the year	\$ 125,260	\$ 21,796
Amortization, not affecting cash	11,635	10,837
	<u>136,895</u>	<u>32,633</u>
Changes in non-cash working capital		
Accounts receivable	(11,312)	(5,594)
Change in restricted cash	46,486	49,266
Inventory	6,000	(6,000)
Prepaid expenses	(202)	(1,215)
Accounts payable and accrued liabilities	(19,259)	13,002
Prepaid rent	-	(3,452)
Deferred revenue - grants	(79,219)	(42,673)
Security deposits	86	496
	<u>79,475</u>	<u>36,463</u>
FINANCING ACTIVITIES		
Repayment of long-term debt	<u>(11,636)</u>	<u>(10,837)</u>
INVESTING ACTIVITIES		
Purchase of capital assets	<u>3,359</u>	<u>(2,313)</u>
RESERVE ACTIVITIES		
Replacement reserve	6,092	11,136
Renovation reserve	(75,092)	-
	<u>(69,000)</u>	<u>11,136</u>
INCREASE IN UNRESTRICTED CASH FOR THE YEAR	2,198	34,449
UNRESTRICTED CASH - BEGINNING OF YEAR	<u>75,454</u>	<u>41,005</u>
UNRESTRICTED CASH - END OF YEAR	\$ 77,652	\$ 75,454

ALICE HOUSING
(W. WILLIAMS NON-PROFIT HOUSING ASSOCIATION)
NOTES TO FINANCIAL STATEMENTS
for the year ended March 31, 2001

1. STATUS OF ORGANIZATION AND NATURE OF ACTIVITIES

(a) Alice Housing (W. William Non-Profit Housing Association) was incorporated in November of 1982 to provide appropriate and affordable temporary second stage housing accommodations for women and children from husband/father abuse.

(b) Alice Works was a three year project of Alice Housing. The purpose of Alice Works was to assist women who have left violent relationships in their pursuit of developing entrepreneurial skills. Alice Housing's role as Alice Works governing body ceased in the Fall of 2000. At this time all of the assets of Alice Works were distributed to the participants of the project.

(c) Alice's Kids was a one year project of Alice Housing that commenced September 1999 and ended August 2000. The purpose of Alice's Kids is to assist parents of children who witness family violence.

2. ACCOUNTING POLICIES

Financial instruments

The company's financial statements consist of cash, accounts receivable and long-term debt. Unless otherwise noted, it is management's opinion that the company is not exposed to significant interest, currency or credit risks arising from these instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

Revenue and expenditure recognition

Revenue and expenditures are recorded on the accrual basis whereby obligations and entitlements existing as at the year end are included in the determination of the surplus.

Capital assets

Property, buildings and equipment are stated at cost less government assistance. Amortization on the property and buildings is provided at an amount equal to the principal retirement on long-term debt. No amortization is provided on equipment.

Replacement Reserve

The replacement reserve is an annual allocation of funds for the replacement of worn-out capital equipment. This reserve is required under the terms of a financing agreement with Canada Mortgage and Housing Corporation, the Minister of Housing of the Province of Nova Scotia and the Halifax Regional Municipality.

Renovation Reserve

The renovation reserve is an annual allocation of funds for the renovation and upkeep of the buildings. Funding of this reserve was temporarily discontinued by the Board of Directors in 1999. The fund was eliminated in 2000.

ALICE HOUSING
(W. WILLIAMS NON-PROFIT HOUSING ASSOCIATION)
NOTES TO FINANCIAL STATEMENTS
for the year ended March 31, 2001

3. REPLACEMENT RESERVE

	2001	2000
Balance - beginning of year	\$ 60,934	\$ 49,798
Allocation	11,135	11,136
Interest	2,880	-
Transfer to operations	(7,923)	-
	\$ 67,026	\$ 60,934

4. RENOVATION RESERVE

	2001	2000
Balance - beginning of year	\$ 75,092	\$ 75,092
Transfer to operations	75,092	-
	\$ -	\$ 75,092

5. CAPITAL ASSETS

	2001		2000	
	Cost	Accumulated amortization	Net	Net
Unit A	\$ 186,169	\$ 45,786	\$ 140,383	\$ 146,214
Unit B	94,199	37,226	56,973	59,538
Duplex 1	39,849	10,617	29,232	29,976
Duplex 2	38,399	9,360	29,039	30,398
Office and other equipment	8,441	-	8,441	12,937
	\$ 367,057	\$ 102,989	\$ 264,068	\$ 279,063

ALICE HOUSING
(W. WILLIAMS NON-PROFIT HOUSING ASSOCIATION)
NOTES TO FINANCIAL STATEMENTS
for the year ended March 31, 2001

6. LONG-TERM DEBT

	2001	2000
5.62% mortgage payable, repayable in blended monthly installments of \$1,290, renewable in June 2006, secured by land and building	\$ 149,814	\$ 156,125
5.62% mortgage payable, repayable in blended monthly installments of \$524, renewable in June 2006, secured by land and building	60,869	63,434
8.60% mortgage payable, repayable in blended monthly installments of \$316, renewable in October 2003, secured by land and building	27,613	29,012
6.7% mortgage payable, repayable in blended monthly installments of \$257, renewable in December 2002, secured by land and building	25,424	26,784
	263,720	275,355
Less: Current portion	13,299	11,686
	\$ 250,421	\$ 263,669

The aggregate amount of principal payments required in each of the next five years to meet retirement provisions, assuming renewal of the mortgages on identical terms, is as follows:

Year ending March 31, 2002	\$	13,299
2003		14,122
2004		14,996
2005		15,924
2006		16,912

ALICE HOUSING
(W. WILLIAMS NON-PROFIT HOUSING ASSOCIATION)
NOTES TO FINANCIAL STATEMENTS
for the year ended March 31, 2001

7. PRIOR PERIOD ADJUSTMENT

In the prior period a grant from Shelter Enhancement was not recorded as an accounts receivable. This resulted in excess of revenue over expenditures, accounts receivable and miscellaneous income being understated for the year ended March 31, 2000. The adjustment has been accounted for with a retroactive adjustment to the prior year's financial statements. The effect of these adjustments on the prior year's financial statements are as follows:

Accounts Recievable	Increase of \$14,858
Miscellaneous income	Increase of \$14,858
Excess of revenue over expenditures for the year	Increase of \$14,858

Schedule A

ALICE HOUSING
(W. WILLIAMS NON-PROFIT HOUSING ASSOCIATION)
SCHEDULE OF EARNINGS FROM OPERATION
for the year ended March 31, 2001

	Unit A	Unit B	Duplex 1 & 2	2001	2000
REVENUE					
Rent	\$ 45,900	\$ 26,100	\$ 28,800	\$ 100,800	\$ 104,400
Vacancies	(2,638)	(607)	(3,600)	(6,845)	(9,675)
Subsidized	(8,661)	-	(868)	(9,529)	(15,684)
Bad debts	(1,060)	-	(3,268)	(4,328)	(6,078)
Net rentals	33,541	25,493	21,064	80,098	72,963
CANADA MORTGAGE & HOUSING CMHC RENT SUBSIDY	10,939	6,676	-	17,615	17,615
	44,480	32,169	21,064	97,713	90,578
EXPENDITURES					
Amortization	6,312	2,565	2,758	11,635	10,837
Heat	6,319	3,576	5,962	15,857	11,233
Insurance	1,133	637	645	2,415	2,797
Miscellaneous	1,683	934	825	3,442	1,428
Mortgage interest	10,250	4,164	4,121	18,535	19,523
Power	3,512	1,764	2,595	7,871	7,607
Property taxes	404	-	564	968	1,189
Repairs (net of transfer from replacement reserve)	4,550	6,119	3,165	13,834	27,957
Replacement reserve	5,930	3,706	1,500	11,136	11,136
Security	1,005	1,005	1,005	3,015	-
Water	1,726	431	903	3,060	2,576
	42,824	24,901	24,043	91,768	96,283
EXCESS REVENUE OVER EXPENDITURES					
(EXPENDITURES OVER REVENUE)	\$ 1,656	\$ 7,268	\$ (2,979)	\$ 5,945	\$ (5,705)

Schedule B

ALICE HOUSING
(W. WILLIAMS NON-PROFIT HOUSING ASSOCIATION)
SCHEDULE OF REVENUE AND EXPENDITURES - ALICE WORKS
for the year ended March 31, 2001

	2001	2000
REVENUE		
Sales	\$ 23,132	\$ 25,378
Department of Community Services	59,142	8,099
Donations - regular	-	100
Donations - in kind	18,264	-
Interest	98	245
Human Resources Development Canada	11,244	-
Women and Economic Development Consortium	8,750	95,797
	<u>120,630</u>	<u>129,619</u>
EXPENDITURES		
Dues and Fees	433	389
Marketing and promotion	-	493
Miscellaneous	3,650	1,421
Occupancy	5,938	8,289
Office	982	3,150
Program and materials	1,633	3,050
Shows	-	2,141
Telephone	1,303	1,054
Travel	1,403	1,018
Utilities	499	516
Wages and employee benefits	72,334	108,098
Donation of assets	12,661	-
	<u>\$ 100,836</u>	<u>\$ 129,619</u>
EXCESS REVENUE OVER EXPENDITURES	<u>\$ 19,794</u>	<u>\$ -</u>